

B A S C

BUSINESS ANTI-SMUGGLING COALITION APPLICATION

A PUBLIC/PRIVATE SECTOR INDUSTRY PARTNERSHIP

Send Completed Document to:

**SOUTH TEXAS BASC
LAREDO DEVELOPMENT FOUNDATION
616 LEAL ST.
LAREDO, TEXAS 78041
PHONE: (956) 722-0563
FAX: (956) 722-6247
EMAIL: INFO@LDFONLINE.ORG**

*For further information, please contact:
Timothy Franciscus-Timm*

BASC
Business Anti-Smuggling Coalition
COMPANY PROFILE

We hereby request to participate as a partner in the Business Anti-Smuggling Coalition (BASC). We acknowledge that the primary objective of BASC is to combat the movement of illicit narcotics via commercial shipments. Our company has taken steps through our policies and/or procedures to create a drug free workplace and workforce to ensure that our organization and our employees are not involved and/or susceptible to the importation, distribution, or use of illegal narcotics.

Company Name _____

Address

Number _____ Street _____

City _____ State _____ Country _____ Zip Code _____

Telephone Number _____ - _____ - _____ **Fax Number** _____ - _____ - _____

Contact Person (s):

Name _____ Title _____

Name _____ Title _____

Type of Business:

Importer Exporter Manufacturer Broker Carrier
 Freight Forwarder Other _____

Customs/Industry Partnership(s) that our company is currently participating in:

Sea Carrier Initiative Air Carrier Initiative Land Border Carrier Initiative
 Other(s) _____

Trade Organization Affiliations:

Our Anti-Smuggling policies govern activities at the following locations/ports of entry:

Our business deals with the following conveyances: (check all that apply)

Truck Railroad Sea Vessels Aircraft

Membership publications: (please check only one option below)

_____ Our company authorizes the publication of our membership and affiliation with the BASC program.

_____ Our company DOES NOT authorizes the publication of our membership and affiliation with the BASC program.

Upon request, we hereby agree to provide an overview of our anti-smuggling policies and procedures. We agree to have our facilities and/or documentation inspected for compliance when necessary and will participate in all available training. We agree to notify BASC of any changes in our policies and procedures, as well as provide annual certification that our program is active and current.

Print Name

Title

Signature

Date

BASC PROGRAM CHECKLIST

The primary objective of BASC is to deter the use of commercial shipments to facilitate narcotic smuggling. Therefore, please annotate those programs that currently apply to your company, as well as, programs that possibly of implemented in the future. (Use “X” to denote current and “P” to denote future possibility)

Please note that the following list is intended to provided insight into measures that are being taken to deter narcotic smuggling. It does not suggest and/or mandate that a company must incorporate all measures into their business procedures to participate in the Business Anti-Smuggling Coalition.

As the following annotations indicate, our company _____
has; does; plans on doing; the following:

N/A: Not applicable
P/A: Possible application

STANDARD	QUESTIONS	YES	NO	N/A	P/A
Corporate Bylaws	Policies and procedures that respond to concerns on smuggling of goods, narcotics and terrorism.				
	Policies that assure a business environment free of drugs.				
	Policy Manual for the employees.				
Personnel Administration	Personnel selection, verification and hiring policies (Own or Contractors)				
	Personal investigations of the employees.				
	Investigation of criminal acts.				
	Investigation of references.				
	Other type of investigations.				
	Drug consciousness programs.				
	Training				
	Press releases				
	Bulletin boards				
	Drug testing probes				
	Before hiring				
	Aleatory tests				
	When there is reasonable suspicion				
	ID procedures				

STANDARD	QUESTIONS	YES	NO	N/A	P/A
Physical Security	Photographs				
	Color codes				
	Uniforms				
	Permanent use of an ID card.				
	Procedures to communicate the employees the security policies and standard.				
	Storage areas for documents and cargo protected from intruders.				
	Optimal peripheral and perimeter barriers.				
	Doors for personnel and cargo entrance watched by security guards.				
	Proper lighting of the perimeter and operation areas allowing watch activities.				
	The storage areas for documents and cargo are locked.				
	There is an area or security box to keep the keys.				
	Employees dedicated exclusively for security and watching activities.				
	Security procedures for cargo reception.				
	Security procedures for cargo dispatch.				
	Security procedures for vehicle inspection.				
	Security procedures for the inspection of persons.				
	Guard booths for the watchmen in the perimeter.				
	Guard booths for the watchmen in the entrance and exit doors.				
	Guard booths for the storage areas of cargo, documents or values.				
	Separate parking lots for employees and visitors				
	Restricted access of vehicles to cargo areas.				
	Access control system for persons.				
Vehicle access control system.					

	Map of the restricted areas at the view of employees and visitors.				
Document Security	Training programs for employees focused on the detection of suspicious shipments, document fraud or suspicious activities				
Document Security (continued)	Incentives for those individuals or employees reporting suspicious activities.				
	Signatures required in the preparation of documents.				
	Signatures required when the seals are used.				
	Signatures required when breaking the seals.				
	Signatures required when the unshipped pieces are counted.				
	Signatures required in the inspection of trucks.				
	Signatures required when checking the drivers lists.				
	Fixed times for the preparation of documents, shipping and unshipping of cargoes when they arrive.				
	Procedures for checking significant delays in one of the processes above mentioned.				
	Software systems to register the transactions or support of the operations and make a follow up of the activities that it handles.				
Security Stamps and Seals	There exists a policy of seal and sticker control in which their use is registered and controlled.				
	The storage area for seals is secured and locked.				
	All the packaging unites empty or full are sealed.				
Security Agreements	Your company has written security agreements with clients and providers.				
	Your company has written security agreements with anti-narcotics authorities.				
	Your company has written security agreements with customs authorities.				
	Your company has written security agreements with foreign authorities.				

Name: _____ Position: _____

Signature: _____